

## OSU-CHS FACULTY SENATE

2021-2022

February 11, 2022 Minutes

(Approved: March 3, 2022)

Zoom meeting: Noon to 1:00 p.m.

Invitees: Drs. Lora Cotton, Nedra Wilson, Anne Weil, Gavin Gardner, Sarah Hall, Regina Lewis, Charles Sanny, Ratnakar Deole  
Dr. Jeff Stroup  
All OSU-CHS Faculty

Recorder: Danielle Duke

### Attendance:

Senate members present for all or part of the meeting: Drs. Cotton, Wilson, Weil, Gardner, Sanny, Bailey, Lewis and Deole.

Administrator Present: Dr. Jeff Stroup

**Call to Order:** The Chair, Dr. Cotton called the meeting to order at 12:01p.m. with quorum.

### Action Items

1. Motion to approved agenda  
**Action: Approved**
2. Motion to approve minutes from January 2022  
**Action: Approved**
3. General Faculty Meeting May 2<sup>nd</sup>  
**Action: Approved**
4. Faculty Development Session in regards to Intellectual Property Questions and Answers  
**Action: Approved. Dr. Stroup will reach out to Legal**

### Approval of Agenda:

Dr. Cotton moved the motion to approve the agenda.

### Administrative Reports:

Dr. Stroup gave a brief update on COVID cases. A report will be sent out by Student Health. Cases are trending down both among students, faculty, and staff. OSU-CHS will not change any processes. Masks are still encouraged on campus. This same process will continue in Stillwater. Will continue these processes through the semester. Stillwater's dashboard will be posted today with their numbers on COVID cases coming down as well. State wide numbers were released. Seven day average has dropped below 2,000 a day.

Also gave a brief update on Facilities. Barson elevators will be installed in early April. North hall is planned to be completed around May 15th and the goal is to have June move in's for Anatomy and Neuro to try to get those labs prepared for the Fall. 5<sup>th</sup> Floor Forensics the Architectural programming will begin at the end of February in which the Research Office will be involved along with the Biomedical Chairs. There will be chipping and drilling on the Barson building. This will be disruptive

therefore if you're officing in Barson it's suggested you find an alternative location or work remotely. The plan is to have the construction crew work Mondays – Thursdays at 10 hour shifts.

Working on submitting the COCA monitoring report for the additional location which will be reviewed at the May COCA meeting. The comprehensive site visit will be up at the end of the year.

A national search for a Provost is underway. The Co Chairs of the search committee are Dr. Coon and Dr. Stephens.

Dr. Stroup opened to questions. No additional questions.

**Approval of the January 2022 Minutes:**

Motion to approve by Dr. Sanny, seconded by Dr. Weil. Minutes unanimously approved.

**Faculty Senate President's Report:**

Dr. Cotton wanted to add the approval of the General Faculty Meeting which is May 2<sup>nd</sup> or May 3<sup>rd</sup>. The committee has approved May 2<sup>nd</sup>

PRT Guidelines revision progress – was put on hold and waiting for the P&T Resolution committee. This committee has submitted a guideline recommendation document. Legal will also look over this document. Structural changes to the document will help for users to read and follow.

Dr. Cotton spoke about the Faculty Distinguished Service Award for Spring 2022 and encouraged faculty to nominate. The Nominations are due March 7<sup>th</sup> by 5pm and Commendation: recognition at general faculty meeting and \$2,000.

Dr. Cotton opened to questions or comments. No additional questions or comments

**Discussion Items:**

Dr. Cotton submitted the Intellectual property faculty questions to Dr. Stroup then were submitted to Legal. Legal reviewed and submitted answers back (see Appendix A). Will be submitted to CHS faculty. A faculty development session will be scheduled.

Dr. Cotton submitted the P&TR report on Guidelines document to senate members. No comments or questions regarding the document were received.

**Senate Review of Committee Reports:**

The senate reviewed the reports with no additional comments/discussions.

Dr. Hall, OSU-Faculty Council Representative, could not attend this meeting.

Dr. Wilson, Oklahoma State Board of Regents for Higher Education Faculty Advisory Council Representative, no report

**Old Business:**

Dr. Weil brought to the attention that the COVID Above and Beyond Plaques need to be ordered.

**New Business:**

The meeting was adjourned at approximately 12:20 p.m.

## APPENDIX A

### IP Questions sent to Faculty Senate

When is it okay to use another faculty member's slides or entire slide set?

Answer: Course slides and materials are generally considered to be Scholarly Works as defined in the OSU IP policy. Scholarly works are owned by the faculty creator of the work, however, as a condition of the faculty member's employment with the University, the University has a perpetual, non-exclusive royalty-free license to use, reproduce, and distribute Scholarly Works. This license is limited to research and educational purposes.

A faculty member using another's slides for an educational purpose is permissible under OSU's license for those materials. A faculty member would not be permitted to use the materials outside of the University context or for non-educational or research purposes without the owner's consent.

Does this change in emergency circumstances? If so, what constitutes an emergency?

Answer: No

When is it okay to use a video of someone else's lecture?

OSU has a server full of recorded lectures. When may these be used?

If a professor falls critically ill mid-semester can their lecture on the same topic from a previous year be used without their permission?

Answer: Yes

If a professor passes mid-semester can their lecture on the same topic from a previous year be used?

Answer: Yes

Can lectures be re-used for multiple years after a professor's death? (Posts about this happening at other schools surfaced in Fall 2021 on social media. In those cases the students were upset that they couldn't ask the professor questions.)

Answer: Yes. The license granted per the IP policy is a perpetual license and does not expire.

Can recorded lectures be used after a faculty member (or TA) leaves the campus?

Answer: For a faculty member: The license granted per the IP policy is a perpetual license and does not expire and this the materials may be used after the faculty member leaves campus. TAs are employed by the University in their capacity as a TA so they would follow the employment guidelines similar to a faculty member.

What constitutes "substantial use" of University Resources? Over the course of the COVID-19 Pandemic, unusual videos have been made under unusual circumstances. Some were made in the video studio, others entirely at home. There are all kinds of reasons to want to not re-use some of those videos

or even to make them permanently unavailable; can I ask that they be erased? There are other reasons that the university might want them; can they show them without asking me? Are the answers different for the two instances?

Answer: Whether or not University resources were used does not change the analysis. While it is one factor in the Scholarly Work section of the IP policy, the controlling factor is the creator's status as an employee of the University. Since the creators are University employees, the University is granted the same license whether or not the videos were filmed on or off campus or with or without other University resources. These videos were filmed to fulfill teaching duties.

You may ask that the videos be erased, but it is up to administrative discretion whether or not they will be.

The University may show the videos without your permission for educational or research purposes.

Can OSU faculty decline to have their presentations recorded?

Answer: In 2014 OSU-CHS determined that all lectures would be recorded to facilitate curriculum transitions and the addition of the Cherokee Nation location. This was passed by COC and approved by the Dean.

Can visiting lecturers decline to have their presentations recorded?

Answer: Non-employee guest lecturers are treated differently than employees and whether or not their presentations are recorded and is determined on a case-by-case basis. Guest lecturers who are contracted or paid will have their lectures recorded similar to OSU faculty