

OSU-CHS FACULTY SENATE
2019-2020
February 14, 2020 Minutes

OSU-CHS Faculty Senate Members

Jason Beaman, D.O., President
Charles G. Sanny, Ph.D., Past-President
Anne Weil, Ph.D., President-elect
Kath Curtis, Ph.D., (21)
Aric Warren, Ed.D, (21)
Justin Chronister, D.O., (20)
Amanda Foster, D.O., (20)
Paul Gignac, Ph.D., (20)
Sarah Hall, D.O., OSU-CHS Representative to OSU Faculty Council

Recorder: Jean Keene

Members Present: Dr. Beaman, Dr. Weil, Dr. Sanny, Dr. Curtis, Dr. Foster

Members Absent: Dr. Chronister, Dr. Hall., Dr. Warren, Dr. Gignac

Administrators Present: Dr. Stephens and Dr. Stroup

Call to Order: Dr. Beaman welcomed everyone in attendance and called the meeting to order at 11:59 a.m.

Action Items during this meeting:

- Approval of Minutes of prior meeting
Action: Approved
- Formal Recommendation FS 19-20-007
Faculty Senate endorses OSU-CHS Cherokee Nation faculty service on ASC, LRC, and COC Committees.
Action: Approved
- Formal Recommendation 19-20-008
Revision to Faculty Senate Bylaws, Article VIII, Sec. H., 1, Academic Standards Committee to include OSU-CHS Cherokee Nation faculty on ASC.
Action: Approved
- Formal Recommendation 19-20-009
Revision to Academic Standards Handbook, Section 13.0 Requirement for Graduation
Action: Approved

Approval of the Minutes:

Dr. Beaman called for a motion to approve the minutes of the prior meeting; approval was moved by: Dr. Foster and Seconded by: Dr. Sanny who requested that any grammatical errors that might be found could be corrected. The minutes were approved.

Administrative Reports:

Drs. Stephens and Stroup provided the following administrative reports.

Dr. Stephens reported on the following topic:

The Veterans Administration Announcement

He advised that Senators Inhofe and Lankford had sent out a press release earlier during the week. He reported that the President Trump's budget did contain funds to be designated for the new VA that will be located in the state office building that is directly north of the hospital. He advised that renovation of that office building is planned to begin in mid-2021. It is anticipated the keys will be turned over to the VA in late 2023; it is a 30-months building process.

Dr. Stephens said it will be a tremendous opportunity for our faculty. He indicated that approximately six months ago, the Office of Research was asked to look at the joint nature of how we could collaborate with the V.A. That process is progressing and it will have an interesting nuance. He explained some of the workings of the funding mechanisms/functions, and also provided some examples. Dr. Stephens commented that from the research standpoint, we are working down more than one path to maximize our work with the V.A.

He said there will also be a city parking garage, but it will be our parking garage as well. In addition, he said there will be mental health emergency room for both the public and for police to pull in and drop off individuals that need help. The police may only be there less than five minutes.

He said it is a significant project and provided the following information:

- There will be \$210 million in investment of resources all coming together to make that Academic Health Care Center campus
- There will be \$330 million in jobs during construction
- There will be \$231 million a year, every year after that, and
- There will be 1,244 new jobs brought into that area.

He said we are working hand in hand with the city, the state government, and the federal delegation. Our walk is with the Zarrow Foundation to make all this happen. VHiT is something that will be heard as this moves forward; that stands for the Veteran's Health in Tulsa.

A comment was offered that this was in the President's budget, but it needs to be approved in the normal appropriations cycle that is in October. Dr. Stephens said it was in the President's budget last year, but without a dollar amount. This year, the dollar amount is there so Congress can appropriate to it.

Dr. Beaman said this is all great news, and from a faculty perspective, it opens up many research opportunities for faculty members, including non-clinical faculty. In addition, it helps elevate the prestige and credentials of the university as a whole.

Dr. Stroup reported on the following topics:

- He reminded the Senators that the RPT deadline to turn in packets is Monday, February 17. He said the notifications for that were distributed in September. The packets will be received and processed.
- Regarding our COCA site visit, they will be arriving on the Tahlequah campus on March 3. They will be inspecting the materials on March 4 and exiting on March 5. They will be doing some interviews in Tahlequah

Dr. Beaman commented that there had been requests for documentation to be updated in preparation for this visit. Dr. Stroup said the Self-Study had already been submitted. COCA will do a review of what has been submitted, and the site visitors will be doing some interviews with the faculty there and with some of our clinical faculty; then they will do a report. We will receive the report, and we will have

30 days to respond. The next step is that we will be on the April agenda for the COCA meeting. Dr. Stroup expects they will have to come back again since we do not have the completed building—the expectation is that the building will be complete in June, so COCA will need to return in June, for the Certificate of Occupancy.

In response to a question, Dr. Stroup said the lower two floors at Tahlequah will be completed for the June visit.

Dr. Stephens said when they visit in March, they will see faculty offices, student study spaces, and a Library because space has been allocated and these services are all functional now in a renovated location in another building until the new upper floors are completed. Dr. Stephens said it was the former clinical space was made available for these functions.

A question was raised about the salary structures for these faculty. Dr. Stephens said there are a hundred different models being used at various locations. He spoke a few minutes about the diversity of plans at other institutions. Regarding the paychecks, he noted that faculty may receive two different checks, but the total would be correct. This would be needed since a portion of the pay would come from the VA funding and would therefore be in a separate check from the portion coming from the school.

Dr. Stephens said one very exciting aspect of this endeavor is that the VA will have 100 new residency slots for us.

- The topic regarding travel arose. Information was provided, and it was noted that our normal approval process continues to apply. Faculty members should submit their travel requests as usual, and since the process is still in place to approve them in keeping with our travel for research, scholarly activity, and for faculty advancement, it falls under our umbrella for accreditation, and it is useful and functions appropriately as it stands. If the circumstance arises that a faculty travel request is denied, the faculty member can talk with Dr. Stroup.

Dr. Beaman commented that faculty may just continue following the current existing process. It was noted that if the Research Committee learns of faculty travel denials, that information can be relayed to the Faculty Senate.

Dr. Beaman thanked the administrators for their informative reports.

Faculty Senate President's Report:

Information was provided regarding the Faculty Senate's Faculty Distinguished Service Award; Senators were encouraged to consider nominating their distinguished faculty colleagues for this prestigious service award.

Items to be presented for voting:

- A. FS 19-20-007 The Faculty Senate endorses OSU-CHS Cherokee Nation faculty serving on committees.

There was lengthy discussion including an expression of concern for the faculty at the CN location. It was noted that many may be early-career faculty and creating eight open committee-service positions for faculty from that site may be difficult for them.

Dr. Stephens advised that these faculty were specifically hired and funded at levels with minimal research in anticipation of this committee-service need. A variety of other comments were offered, following which significant rewording was developed as the FS 19-20-007.

Dr. Stroup called Senators' attention to ASC, LRC and COC specifically. He said the rationale there, specifically for the ASC, is a desire to have students from that campus be able to meet with the ASC without traveling to the Tulsa campus; using perhaps a ZOOM or similar format that would function to fill those needs.

There would be a faculty representative on that campus who could work with the CN site students. Regarding the LRC it is the same rationale, but if we have no representatives from that site on the committee, there will be no direct knowledge of specific items that would appropriately be addressed by the LRC. This rationale would also apply for COC functions/actions.

Looking at the Faculty Senate however, he said he believes the Senate can discuss/decide what the best course for CN faculty representation on the Senate. Some variations were mentioned for determining the representation and flow of information from that campus, including the idea of having a report provided from the CN campus for the Senate meetings. Discussion continued, during which it was determined that tabling the motion would not fit with the desired timeline. The comments offered during the discussion directed the development of the following new wording. The motion was changed to read:

The Faculty Senate endorses the recommendation for the addition of OSU-CHS Cherokee Nation faculty representation on the Academic Standards Committee, the Learning Resources Committee, and the Curriculum Oversight Committee.

The reworded FS 19-20-007 motion was moved by Dr. Curtis and seconded by Dr. Foster. The motion was voted upon and **approved**.

[Following the approval vote, Dr. Beaman indicated that he would like to add an item for discussion on the agenda for the March Faculty Senate meeting regarding Faculty Senate representation as a whole.]

- B. FS 19-20-008 Faculty Senate Bylaw Revision to Committee membership for ASC; adds CN faculty, plus identifies ex-officio, non-voting, support members.

The motion was discussed; since it had been moved and seconded by the Academic Standards Committee, it was voted upon and unanimously **approved**.

Review of Committee Reports:

Dr Beaman called attention to the Committee Reports included in the agenda packet. He called for any comments or concerns regarding the reports.

Dr. Weil advised regarding an update to the Research Committee entry, and said Mr. Goodell advised the Research Committee that any posters printed in the Medical Library would automatically be added to peer research profile, which she indicated was fine, but that a .pdf of the poster would automatically be added to ShareOK.org. She said that could possibly present a problem in that some of the results of their data should not yet be made available in this way. She explained some of the details that made it undesirable. Right now it is “Opt-out” and notice of the “Opt-out” status may be distributed later during the day from Mr. Goodell. Dr. Weil indicated she would share the email with the Senate office when she receives it, but it would go to the student first, then perhaps to the faculty member.

Discussion items: There were no new topics to be discussed.

Old Business: No items to consider.

New Business: Formal Recommendation FS 19-20-009 was discussed. Dr. Beaman reviewed the content with the Senators. It was noted there is nothing substantial being changed, noting that the new COCA standards require that the responsible parties be identified. Dr. Beaman called for discussion on this recommendation.

Dr. Stroup said these new COCA standards require some statement regarding who, or what process, was responsible for monitoring this process from the time of matriculation to the completion of the requirements for graduation with appropriately specified degrees. He explained that responsibility is with the Senior Associate Dean in consultation with the Academic Standards Committee.

The motion was **approved**.

The meeting was adjourned at 12:58 p.m.

Attachment A
OSU-CHS Faculty Senate
Formal Recommendation
2019-2020

Reworded during meeting.

Faculty Senate Recommendation Number: FS 19-20-007
Presented and reworded at the February 14, 2020 meeting.
Moved by: Dr. Curtis
Seconded by: Dr. Foster

Senate Action taken: Reworded Motion **Approved** Date: February 14, 2020

Revised Recommendation Title: The Senate endorses the addition of faculty from the OSU-CHS Cherokee Nation campus to ASC, LRC, and COC committees

- ~~Academic Standards Committee Add: one (1) biomedical sciences faculty member, and one (1) clinical sciences faculty~~
- ~~Learning Resources Committee Add: one (1) biomedical sciences faculty, and one (1) clinical sciences faculty member~~
- ~~Curriculum Oversight Committee Add: one (1) biomedical sciences faculty, and one (1) clinical sciences faculty member~~
- ~~Faculty Senate Add: one (1) biomedical sciences faculty, and one (1) clinical sciences faculty member~~

Motion:

~~It is moved that the Faculty Senate approves the addition of faculty from the OSU-CHS Cherokee Nation campus to serve on ASC, LRC, COC and the Faculty Senate. The specific Faculty Senate Bylaw wording revision for each of these committee descriptions will be developed by the committee, will be voted upon by the Faculty Senate and will be voted upon by the General Faculty in the usual approval process.~~

New motion wording developed during the meeting:

The Faculty Senate endorses the addition of OSU-CHS Cherokee Nation faculty representation on the Academic Standards Committee, the Learning Resources Committee, and the Curriculum Oversight Committee.

Rationale:

It is not only appropriate that faculty at both locations serve on the above committees, it is also important to be aware that these changes are necessary for COCA compliance.

- *Standard 6: Curriculum, Element 6.1: Curriculum Design and Management: (CORE) This committee must include student and faculty representation from the pre-clinical (years 1 and 2) and clinical education (years 3 and 4) years.*

Roughly 1/3 of the COM students will be at the Cherokee Nation site. Content will go both directions with some originating at the CN site. For example, the COC will not be able to adequately function without faculty representation from both sites.

- *Standard 7 FACULTY AND STAFF, Element 7.7 Faculty Association: A COM must have a faculty organization that serves as a **representative forum** for faculty participation for the free exchange of ideas and concerns of all faculty.*

| | |
|--|---|
| Senate Formal Recommendation FS 19-20-007: | Senate endorses the recommendation for OSU-CHS-CN faculty representation on the ASC, LRC, and COC committees. |
| Senate Approval: 2-14-20 | |
| Recommendation to the administration: | |
| Administration Response: | |

Recommendation Process:

Considerations leading to this endorsement:

Committee(s) involved: Faculty Senate

Proposed Faculty Senate Bylaw change presented as FS 19-20-007

Endorsement Vote by: Faculty Senate
Action: **Approved**

Date: 2-14-20

If approved, will this recommended action need to be approved by General Faculty?

Yes

No

Attachment B
OSU-CHS Faculty Senate
Formal Recommendation
2019-2020

Faculty Senate Recommendation Number: FS 19-20-008
Presented at the February 14, 2020 meeting.

Moved by: Academic Standards Committee

Seconded by: Second not required when moved by Committee

Senate Action taken: **Approved** Date: 2-14-20

Recommendation Title: Revision to the following governance document:

- Bylaws of the Faculty Senate
Article VIII. COMMITTEES, Section H, 1. Academic Standards Committee

Purpose: To add faculty from the OSU-COM at the Cherokee Nation campus and to update the membership description to include ex-officio, non-voting representatives from the Office of Academic Affairs, the Office of Clinical Education, and the Office of Student Services who may also attend meetings in a support role.

Motion:

It is moved that the Academic Standards Committee membership description be revised to include faculty from the Cherokee Nation campus, and designated ex-officio, non-voting support persons.

Rationale:

It is appropriate that the students of both campus locations have faculty on the Academic Standards Committee working on behalf of the OSU-CHS students to help them to achieve their goals to become effective, successful physicians.

Senate Formal Recommendation FS 19-20-008
Senate Approval: 2-14-20

Recommendation to the administration:

Recommendation to the Faculty Affairs Committee Chairperson:

This recommendation will require a vote of approval by the OSU-CHS General Faculty; that vote can be conducted electronically by the Faculty Affairs Committee, and the voting results will be distributed to the Senate, the faculty and the administration.

**Proposed revision to governance
Document to specifically revise**

**Faculty Senate Bylaws
Article VIII, Section H. 1.
Academic Standards Committee**

**Bylaws of the Faculty Senate,
Article VIII, Section H. 1.**

*Key: Strikethrough text = deletion
Red text = new wording*

H. College of Osteopathic Medicine (COM) Committees

1. Academic Standards Committee

The Academic Standards Committee shall formulate and monitor adherence to policies and procedures governing cognitive and non-cognitive academic activities of OSU-COM students. This includes reviewing policies governing admission, promotion, dismissal and graduation of students. This committee shall annually review and update as needed the “Academic Standards Handbook”. The Academic Standards Committee shall also determine the academic progress of all students, meet with students who have academic or non-cognitive grade deficiencies, and make recommendations on student performance and remediation of deficiencies to the Senior Associate Dean of Academic Affairs.

Membership shall consist of ~~five (5)~~ **seven (7)** members of the faculty. At least ~~two (2)~~ **three (3)** of the faculty members shall come from the clinical sciences faculty and at least ~~two (2)~~ **three (3)** from the biomedical sciences faculty. **One clinical sciences faculty member and one biomedical sciences faculty will come from the OSU-COM at Cherokee Nation campus.** ~~Membership also includes the Assistant to the Senior Associate Dean for Academic Affairs (ex officio, non-voting), and the Director of Student Services (ex officio, non-voting).~~ **Representatives from the Office of Academic Affairs, the Office of Clinical Education, and the Office of Student Services may also attend meetings in a support role to the committee (all are ex-officio, non-voting).**

Attachment C

OSU-CHS Faculty Senate Formal Recommendation 2019-2020

Faculty Senate Recommendation Number: FS 19-20-009
Presented at the February 14, 2020 meeting.

Moved by: Academic Standards Committee

Seconded by: Second not required when moved by Committee

Senate Action taken: **Approved** Date: February 14, 2020

Recommendation Title: Revision to the following document:
Academic Standards Handbook
Section 13.0 Requirements for Graduation

Motion:

It is moved that the Academic Standards Handbook stipulate the current timeframe for completing the requirements for graduation.

Rationale:

It is appropriate that the students have the needed information in the ASH regarding the length of time between matriculation and completion of the requirements for Graduation with the D.O. degree.

Senate Formal Recommendation FS 19-20-009
Senate Approval: 2-14-20

Recommendation to the administration:
Recommendation to the Faculty Affairs Committee Chairperson:

This recommendation will require a vote of approval by the OSU-CHS General Faculty; that vote can be conducted electronically by the Faculty Affairs Committee, and the voting results will be distributed to the Senate, the faculty and the administration.

Proposed revision to The Academic Standards Handbook

Revision to:

13.0 Requirements for Graduation

From the date of matriculation, a D.O. student shall be granted no more than six calendar years to complete the requirements for graduation. **The Senior Associate Dean for Academic Affairs, in consultation with the academic standards committee, the registrar, and the Assistant Dean for Enrollment, will ensure that each single degree D.O. student completes the D.O. degree within 150% of the standard time to achieve the degree (six years following matriculation). Students in the D.O./Ph.D. and D.O./M.S. tracks shall be granted no more than nine and seven calendar years, respectively, to complete all requirements.** ~~D.O./Ph.D. and D.O./M.S. students shall be granted no more than nine and seven calendar years, respectively, to complete all requirements.~~ Requests for additional time must be approved the Senior Associate Dean for Academic Affairs.

A student who has satisfactorily completed all academic requirements and who has been recommended by the College faculty may be awarded the Doctor of Osteopathic Medicine (D.O.) degree, provided the student has: