

OSU-CHS FACULTY SENATE
2020-2021
September 11, 2020 Minutes

Zoom meeting: Noon to 1:00 p.m.

*Invitees: Drs. Weil, Beaman, Cotton, Curtis, Warren, Gardner, Lewis, Sanny, and Hall.
Drs. Stephens and Stroup*

Recorder: Jean Keene

Attendance:

Senate members present: Drs. Weil, Curtis, Warren, Sanny, and Hall

Senate members absent: Drs. Beaman, Cotton, Gardner and Lewis

Administrator Present: Dr. Stroup

Call to Order: The meeting was called to order at 12:02.

Action Items during this meeting:

- Call for approval of Minutes from June 2020 Senate meeting.
Action: Approved
- Call for approval of the Faculty Committee Memberships List:
Action: Approved
- Verbal Motion: Dr. Weil will work with Melenda Knight to develop a non-anonymous form on the website that would provide a means for faculty feedback to the Senate.
Action: Approved
- Verbal Motion: Two weeks prior to Senate meetings, an email reminder is to be sent to the full faculty advising that Senate meetings are open and they may attend, and inquiring if they had items to suggest for the Senate meeting agenda.
Action: Approved

Administrative Reports:

Dr. Stroup reported on the following items:

- He noted the other administrators were attending an in-person Board of Regents meeting being held at Langston with attendees wearing masks and socially distancing.
- The following updates were provided:
 - CHS is conducting the COVID-19 testing at the Stillwater campus.
As of 9-10-20, cumulatively we had provided 171,000 tests. We are averaging 300 tests/day at CHS and 800 to 1,000/day at the Stillwater labs.
 - A letter from HMS Dependent Care had been sent to persons who get health care from OSU; this was to provide confirmation of dependents. Documentation was requested for both spouse and children.
 - IT pushed out an email regarding compliance resources approximately 1 to 1.5 weeks ago; is called *KnowBe4*. This is in response to our data breach about one to two years ago. It is a part of our compliance measures so we do not have to go through another data breach. Everyone is being asked to complete it; it will be periodically sent out. IT had been randomly sending out different types of emails to see who would click on them. Some faculty and staff have done so.

- Regarding reaccreditation, the Tahlequah site is progressing well. It is hoped the building will be completely finished by December. That will be prior to the COCA site visit which will be in February 2021.
- We have a P.A. accreditation site visit in October; we do not have P.A. students at this point since that process requires the accreditation approval prior to taking students. If the October process goes well student interviews will begin.
- Some Level 1 and Level 2 Board scores are coming from NBOME. The Level 2 PE exams have been shut down and will be opening in November, and our students are beginning to be scheduled. However, if they leave Oklahoma, they need to go in quarantine for two weeks prior to the exam. We expect that will be a challenge; COCA gave us some flexibility on that and as a COM, we can waive that requirement for graduation. If the student has difficulty, can't travel, or has health reasons, that process can be waived. The student will still need to complete the PE prior to becoming licensed.
- Regarding a facilities update, we have several construction projects.
 1. The Legacy Tower project is nearing completion. Those who are to be at that location will begin the move in September and hopefully the move will end in October/November.
 2. Riverside is where we will have the CWR facility and will have a functional MRI facility for research and some clinical activity so the clinics will be able to send MRIs to an outpatient clinic that we control.
 3. The North Hall construction is ongoing as those on campus have been able to observe.
 4. We met with the architects this week and held virtual tour of the vivarium. It was very informative. There will be a fund-raising plan over the next 12 months. We anticipate the cost of the vivarium will be approximately \$50 million.
 5. A review of Barson has been scheduled for next week. As people are moving into North Hall, we will look at Barson and want to have plans going on in the background for moving forward.
 6. An update on the budget is not available right now; the budget is a concern since we do not know what it will be for the upcoming year. Medicaid expansion has been passed with no funding mechanism attached. That will need to be in the budget as well. We will watch it closely and want to have it held stable, but we need to be vigilant. Some monies from the rainy day fund were used last year, so the fund is shrinking.
 7. Drs. Shrum, Stephens and Blankenship are working on a Diversity Office on campus. They have met with the students and have gotten some feedback. We are trying to structure that office so it meets the needs of the entire campus community, including the graduate programs and the GME programs. More may be known in the next 30 days.

Dr. Stroup said he would welcome questions. One arose asking whether the KnowBe4 program would be available outside of campus, particularly mentioning family members. Dr. Stroup said it was a program that we paid for, and he agrees it is very informative. Dr. Stroup said he would check with Heidi Holmes to see if there are any general community resources available and would advise.

Dr. Weil asked about the new Diversity Office. She asked if it would impact the work of the Affirmative Action committee. Dr. Stroup said the Affirmative Action committee will be discussed. He said the plan is not to have a conflict with the committee; he is scheduled to meet with Ms. Tappana that afternoon and the topic will be discussed. He will be able to provide some additional information later.

[Additional information provided: The Diversity Office will be solely concerned with students, and the Affirmative Action Committee with faculty.]

A question was asked inquiring when the Diversity Office would be available on our campus. He said hopefully it would be established within the next 30 days. However, to have it be a fully functioning office knowing and what we need it to do, that may be after the first of the year. He was not sure about a point of contact on the Tahlequah campus; it might be a staff person. It is more likely that the leader would travel between campus locations. That will be discussed.

It was mentioned that Stillwater Office of Diversity offers many kinds of support; they have a community liaison, they even had some connections with the mayor's office so the LGBTQ pride march could occur. There are some really forward-thinking things connected with the office, and it has a very good structure. Connected with this, Dr. Hall said if any of the Senators are interested, she could give their names to the chair of the council in Stillwater if they wanted to be on the Task Force that is being formed.

There was a question regarding the structure of the charge and the position of the person who would be in charge on our campus. Dr. Stroup advised it would be similar to what we have for student life. It would be an Assistant Dean with a focus at that level.

Dr. Stroup ended his report and indicated he would turn his video off and be available if needed.

Faculty Senate President's Report:

Dr. Weil advised she had no items to report.

Approval of the Minutes:

Dr. Weil called for a motion to approve the minutes of the June meeting; approval was moved by Dr. Curtis and Seconded by Dr. Sanny. Action: Approved. *[The Senate did not meet in July and August.]*

Dr. Weil said the minutes are very detailed, and although that makes them useful to her, it is not a recommended format. Discussion followed. Dr. Weil indicated when she was chair of the Research Committee, they had a person from the legal office attend to provide information regarding what they recommend be included in minutes. Dr. Stroup said the minutes of the Faculty Council are an example of the difference in the amount of detail on varying topics. Dr. Weil offered to contact the legal office and request a guest report at the October meeting regarding a preferred format.

Agenda Item presented for voting:

Approval of the Revised Faculty Committee Memberships List from the Faculty Affairs Committee was needed. The current and updated list had been distributed in advance of the meeting for review. Approval was moved by Dr. Curtis and seconded by Dr. Sanny. There was no discussion. Action: Approved

Related aspects were raised. Dr. Stroup commented that the Faculty Affairs Committee has challenges when defining whether faculty are clinical or not. The original concept was likely to try to get faculty who were off campus who are in a clinical environment to participate on the committees. He said we need to better define whether faculty are clinical or not. He offered to help the committee with that. It was recognized that there is general confusion on the clinical or non-clinical designations, and the process has become more complex for Faculty Affairs. Dr. Weil said she would talk with Dr. O'Brien on this topic. Discussion continued regarding the variety of faculty titles and the differences in the type of work performed.

A suggestion was made to have each of the committees review the faculty designations. It was also noted that in addition, we will be having the PA program and we now have the Athletic Training program. It would be beneficial to have these areas represented on the committees.

Dr. Weil will talk with Dr. Matt O'Brien to see if he believes this is something that he would like to do at this point. Dr. Stroup said he would be willing to help Faculty Affairs with this.

Discussion Item:

The agenda item presented for discussion: Feedback link for faculty to the Senate.

It was noted that there was no mechanism in place for the members of the faculty to provide input directly to

the Senate. Various comments were offered suggesting that a method be developed that could provide for this communication. It was suggested that an online form be provided that would not be anonymous.

Following discussion, two motions were offered:

Motion 1:

Dr. Weil work with Melinda Knight to develop a non-anonymous form on the website that would provide a means for faculty feedback to the Senate.

Moved by Dr. Sanny and seconded by Dr. Curtis

Action: Approved

The following structure suggestions were associated with this item: The location on The website could be discussed with Ms. Knight. Perhaps under the “About CHS” and Faculty Senate could be added there with the link for the form. Dr. Weil indicated said she would have the faculty messages directed to her for review.

Motion 2:

Two weeks prior to Senate meetings, an email reminder is to be sent to the full faculty advising that Senate meetings are open and that they may attend, and inquiring if they had items to suggest for the Senate meeting agenda.

Moved by Dr. Sanny and seconded by Dr. Warren.

Action: Approved

Senate Review of Committee Reports:

Attention was called to the Committee Reports; they had been distributed previously; the members were invited to raise any comments or concerns.

The following aspects were mentioned:

- Attention was called to the Research Report concerning the new vivarium.
- From the Faculty Council area, Dr. Hall mentioned that international travel will be discussed, and that would affect our Global Health track. The decision may be late October for when international travel may resume. An update on that may be available in November.
- Because of COVID-19 there are likely to be some changes with our budget. It was mentioned there would be staff cuts as well as salary changes for the department of athletics in Stillwater. No other departments there would be affected at this time.

Regarding budgets, Dr. Stroup said we don't have the projections for the budget for next year. The Stillwater Athletic Department already had a revenue failure, so they needed to take action now.

Dr. Stroup advised that Dr. Blankenship goes to Stillwater three times a week, and he is testing all of the athletes himself.

- There may be changes to syllabi at the Stillwater campus with regard to diversity. It is not known if that would require changes to syllabi on our campus. Dr. Stroup suggested Dr. Hall raise that question to Dr. Wymore for the COM, and cc Dr. Stroup.

As a follow-on item, Dr. Weil asked if she should contact Dr. O'Brien regarding getting a CHS representative for the Task Force on Diversity. It was agreed that was a good idea.

Old Business: No items to consider.

New Business: No items to consider.

The meeting was adjourned at 1:09